

MINUTES PA Meeting

Tuesday 18th September 2018

1. Welcome and Apologies

Present: Carolyn Blanshard (Chair), Rebecca Russell (Secretary), Emma Baker (Treasurer), Nicola Curtis (Vice Chair), Olga Morozova, Luis Torres, Ruth Cohen, Clare Hickman, Louise Mayor, Heidi Lister, Helen Hasham, Sharon Thwaites.

In Attendance: Andrew Gregson

Apologies: Tim Harris, Alexis Vaughan, Nicki Spiller, Frances Rogers, Sharon Chamberlain-Keen.

2. Minutes of the Last Meeting

These were approved, proposed by Ruth Cohen, seconded Louise Mayor.

Matters Arising

1. 2. a) A request to the head to please follow up putting dates on the calendar for parents as soon as possible - even if they're only provisional. Term dates up to 2020 done but please can we have public exam dates to help with planning family holidays etc.
2. 3. eComms - still problems this last week with new Capita mail out – AG said this is being investigated.
3. 3. Funding Wi-Fi - PA no longer funding the 26K for the Wi-Fi. Progress is slow.
4. 11. AOB - the button for voluntary donations not been reinstated on parentpay. AG to investigate.
5. 12. AGM date changed to Tuesday 16th October because of a clash with trustee meeting.

3. School Funding Requests

There were no formal requests.

4. Treasurer's Report

Emma distributed copies of her report which is attached at the end of these minutes. The PA have had another successful fundraising year and there is currently a healthy surplus waiting for the school to come up with some ideas. Louise suggested making the sixth form area in Sindalls more appealing with some comfy chairs or similar. There was some support for this. AG asked to liaise about funding requests.

5. Garden and Food Festival

The 2019 GFF is booked for 11th May 2019. Frances is stepping down this year and Sharon next year. Alexis is still on board also. We need to recruit more helpers. Profit £6686.88, slightly down on 2017. Carolyn thanked Sharon, Frances and Alexis for their superb effort in 2018.

6. Summer Fete

This year made a profit of £5263.56 which was up on 2017. Yet another successful, fun end of year event for the school supported by the PA. The organisers recommended looking at methods for recruiting volunteers online. The Summer Draw was excellent and a welcome new event. Recommended to launch earlier next year as we missed out on sending envelopes home with the year 11 and 13 students. It was agreed not to launch at the GFF though but two weeks later. Carolyn thanked Ruth and Clare for another excellent fete.

7. CGS PA Book Club Big Read

The Big Read was attended by over 70 people who were entertained by Patrick Gale. Providing wine and cheese went down very well. We have received a donation of a book for the library for us selling the books for Winstone's. Patrick was very impressed and has recommended to his publicist that they send more authors our way. There had been a small surplus on the night as Rebecca had managed to get the publicist to pay for Patrick's travel and hotel. Rebecca proposed this was donated to the library to fund author visits for the students. Seconded Clare and Sharon and passed unanimously. At the request of the new Head of English, we will liaise with the school over future author visits to see if they can talk to the students during the afternoon. Carolyn thanked Rebecca for organising the event. Rebecca thanked Carolyn, Clare, Sharon and Emma for their help.

8. BCAS 2018

Helen reported that the website had gone live on the 18th and asked everyone to share on social media. We need helpers for the event still from Wednesday through to Sunday. Everything had been organised and Carolyn thanked Helen and her team. Helen is not standing again so we need a successor to take over for BCAS 2020.

9. Winter Draw and Festive Evening

Desperately need an organiser for the FE. Carolyn has started organising the draw again. It was agreed to spend around £800 on prizes again and to try to get more donated prizes.

10. Goose Fayre

Lisa needs helpers for this event please. Saturday 29th September.

11. Headteacher's Report

Andrew Gregson gave a report and a PowerPoint presentation about current school matters:

1. Excellent exam results across the board
2. Excellent university successes including Oxbridge, medicine and veterinary science.

3. 16 external sixth formers this year.
4. 7 new members of staff
5. The school continues to negotiate with LED over the use of the sports hall which is vital to the school. Ideally, use will be restricted to after 6pm so that the school can have full access during the day.
6. The school continues to liaise with Capita over the SIMS app. It is not working for all which is frustrating.

12. Any Other Business

Heidi suggested asking for donations of the most popular library books from parents when their children have finished with them as some of the library copies are wearing out.
Rebecca to speak with Sue Burns-Price.

13. Date of Next Meetings

Tuesday 16th October 2018 – AGM 6.45pm for 7pm in room 29 of the Coly Building

Wednesday 16th January 2019

Prepared by Rebecca Russell September 2018