

## MINUTES PA Meeting

Wednesday 23<sup>rd</sup> January 2019

### 1. Welcome and Apologies

**Present:** Carolyn Blanshard (Chair), Emma Baker (Treasurer), Nicola Curtis (Vice Chair), David Boyce (Asst. Treasurer), Sara Glazebrook, Sharon Thwaites, Chris Routley, Lorraine Ralph, Jenny Wood, Heidi Lister, John Lister, Jayshree Ramsurun,

**In attendance:** Tim Harris (Headteacher), Andrew Gould (School Trustee)

**Apologies:** Rebecca Russell (Secretary), Sally-Ann Dewhurst, Louise Mayor, Carolyn Ware, Lisa Moore

### 2. Minutes of the Last Meeting

These were approved, proposed by Emma Baker, seconded by Sara Glazebrook.

### Matters Arising

Carolyn clarified the position with the 250 Club. It is not active this year but will relaunch in the Autumn.

### 3. School Funding Requests

There were no formal new requests. Emma noted that she is yet to receive bills for the previously approved funding requests.

### 4. Treasurer's Report

Emma distributed copies of her report which showed another successful fundraising year with a healthy surplus.

### 5. Review of Winter Draw and Festive Evening 2018

The Festive Evening was very well received with excellent acts. Sara suggested making parents more aware of the sort of food which will be available in 2019. She has re-booked Seaton Gateway for 11th December 2019 and is just awaiting a response from the Music Department. Sara is also due to meet with David House to try and tighten up co-ordination and timescales for next year. Tickets in 2019 will be non-refundable.

The Winter Draw elicited a terrific response.

### 6. Planning / Progress of Garden and Food Festival 2019

Stallholder applications are now computerised – lots of invitations have been sent out and responses are beginning to come through. Rupert Bannister will be running a GQT-type panel, possibly with Powderham Castle's Head Gardener, Toby Buckland. It is hoped that this will take place inside (possibly Take 5) and will be held as 2 x 30 minute slots. Job spec list will be going out via ecomms shortly. Carolyn to ask Marina to look after advertising and

sponsorship as she used to do similar for the Art Show. An advert will be printed on the back of the Colytonian. A flyer will also be printed by the end of February. There was some discussion regarding the Book Stall which requires huge efforts but raises relatively little. However, it was deemed so popular that it needed to stay. Carolyn has not heard from Sally-Ann on Second-hand uniform planning for this year.

### **7. Andrew Gould Introduction**

The new link trustee and former Colyton pupil, Andrew Gould, introduced himself. He noted that he is still learning the ropes but is looking forward to sharing information from the Board of Trustees and contributing to the parents' newsletter.

### **8. Headteacher's Report**

Use of the Sports Hall by the public rumbles on. There appears to be confusion locally as to ownership – to clarify, the building is owned by the school and leased to East Devon Council. Tim hoping to reach a common-sense agreement shortly. Colyford Residents' Association is supportive of the school's position. Another meeting with East Devon Council is due.

Sixth Form Spending Review – very disappointing. Parental support would be welcome. Suggestion of a template letter which parents could use to drum up support from local MP's.

### **9. Any Other Business**

### **10. Date of Next Meeting**